



North Peace Housing Foundation

6780 – 103 Ave., Peace River, AB, T8S 0B6

Tel: (780) 624-2055 Fax: (780) 624-2065

Email: tammy.menssa@nphf.ca

Board of Directors' Meeting

Village of Hines Creek – Council Chambers

May 1, 2024

Village of Hines Creek
Clear Hills County
County of Northern Lights
Village of Berwyn
MD of Peace #135
Town of Fairview
MD of Fairview #136
Town of Grimshaw
Northern Sunrise County
Town of Peace River

Reintjes, Hazel (Chair)
Walmsley, Danae
Schug, Kayln
Montie, Ken - Zoom
Eastman, Sandra
MacLeod, Gord – entered at 4:19PM
Hostetler, Joshua – Zoom – 4:15 PM
Wald, Wendy
Boisvert, Dan - Zoom
Carr, Brad

Regrets:

Village of Nampa
Town of Manning

Skrlik, Perry
McLeod, Robert

Also present: Executive Director Tammy Menssa (by Zoom), Director of Finance, Clayton Bober and Director of IT, Communications and Stakeholder Relations, Don Good. Don Good acted as recording secretary.

Meeting called to Order at 4:00 PM

33.04.24 Moved Eastman, that the Agenda be adopted as presented.
Carried

Consent Agenda

34.04.24 Moved Schug, that the Consent Agenda discussion be accepted as presented.
Carried

Generative Session

There was discussion around potential additions and improvements to the Board Synopsis and also to the Board Orientation materials.

Regular Agenda

35.04.24 Moved Walmsley, that the Carbon Tax Implications discussion be accepted as information.
Carried

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- 36.04.24 Moved Wald, that the 2024 Q1 – Doubtful Accounts, Write-offs and Recoveries report accepted as information and for administration to write-off the balances of the previous doubtful tenant debts of \$67,944.25 as per policy.
Carried
- 37.04.24 Moved Eastman, that the Board approve the purchase of the 2022 RAM 1500 Classic SLT Quad Cab 4x4, for the quoted price of \$50,257.00 plus GST from Peace River Chrysler, for \$7,770.00 more than the previously approved budgeted amount.
Carried
- 38.04.24 Moved Boisvert, that Administration enter into a contract with Insight Facility Advisors for Packaged Option 1, for the quoted price of \$50,000.00 plus GST.
Carried
- 39.04.24 Moved Wald, that the increase to the Rent Assistance Benefit cap from \$400.00 to \$600.00 effective August 1, 2024, be approved.
Carried
- 40.04.24 Moved Schug that Administration be authorized to release the Demand Analysis Report to our 12 member Municipalities and Alberta Seniors, Community and Social Services. [REDACTED]
Carried
- 41.04.24 Moved Walmsley, that the newest addition to the Del-Air Lodge, a Continuing Care Type B (previously DSL) wing, be named Aurora Place.
Carried
- 42.04.24 Moved MacLeod, the supply and installation of 5 additional door closures at the Harvest Lodge in Fairview for the quoted price of \$8,711.50 plus GST, for a total project cost of \$95,826.50 plus GST, be approved, and grant Administration the authority to exceed the previously approved budgeted amount should any additional units require door closures.
Carried
- 43.04.24 Moved Eastman, that the next Board meeting be rescheduled from June 5, 2024, to May 30, 2024, location TBA.
Carried
- 44.04.24 Moved Boisvert, that previous Board Member for Manning, Greg Rycroft, be invited to attend the tour of the new addition to the Del-Air Lodge.
Carried

Next Meeting – May 30, 2024 – Location TBA

Meeting Adjourned 5:35 PM

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Hazel Reintjes
Board Chair

Don Good
Recording Secretary

Date

Date