



# North Peace Housing Foundation

6780 – 103<sup>rd</sup> Avenue, Peace River, Alberta T8S 0B6

Tel: (780) 624-2055 Fax: (780) 624-2065

Email: tammy.menssa@nphf.ca

To: The Board of Directors

From: Tammy Menssa, Executive Director

Date: June 26, 2024

Re: Roofing and Eavestroughing Replacement – Community Housing, Peace River

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After careful consideration of budgetary and seasonal priorities, it has been determined that a number of units in Peace River require roof shingle and eavestrough replacement to prevent further damage and ensure the safety and longevity of the assets.

The current roof shingles have surpassed their expected lifespan and are showing significant signs of wear and tear, including curling, cracking, and missing shingles. The deteriorating condition of the shingles could lead to water damage to the attic and upper floors, as well as the buildings insulation.

Damaged and detached eavestroughs pose a risk of water damage to the exterior walls, landscaping, and potential water seepage into the basements.

To address the issues, the attached Scopes of Work were sent to local roofing contractors to bid on removing and disposing of the existing shingles and eaves, supplying and installing shingles, turbo roof vents, eavestroughs, downspouts and extensions, as well as repairing or replacing any damaged or missing fascia.

Attached please find tender documents submitted by Northbase Construction and First Choice Roofing.

Recommendation:

Approve the allocation of funds for the replacement of roofing and eavestroughing in 6 townhouse units (Kaufman) and 1 duplex (Spruce Court) in Peace River, as per the attached Tender Opening documents in the amounts of \$32,250.00 and \$8,900.00 plus GST, respectively, with Northbase Construction as the successful bidder.

Thank you for your consideration.

A handwritten signature in blue ink, appearing to read 'Tammy Menssa', is written in a cursive style.

Tammy Menssa  
Executive Director



## Tender or Proposal Call Opening

### North Peace Housing Foundation

6780 103 Avenue, Peace River, AB T8S 0B6

Phone: (780) 624-2055 Fax (780) 624-2065

TENDER NO:	MG-24-02	CLOSING TIME:	4:00 PM	DATE:	June 21, 2024
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PROPERTY ADDRESS & PROJECT NO / NAME:	7711-7713 98 Street, Peace River, AB Duplex 129 & 130 Roofing & Eavestroughs
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#### 1. Tender Calls were advertised in the following publications:

Invitation via email	
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#### 2. Tender Documents were forwarded to the following contractors and tenders were received as indicated:

Contractor	Amount of Tender	Remarks
First Choice Roofing	\$ 12,500 <sup>00</sup>	Plus GST - non-compliant
Northbase Construction	\$ 8,900 <sup>00</sup>	Plus GST.

#### 3. The following were present and witnessed the tender opening as listed:

Name of Firm	Represented by (Signature)
NORTH PEACE HOUSING	
NORTH PEACE HOUSING	



**Tender #: MG-24-02**  
**Bid and Contract Form**  
 North Peace Housing Foundation  
 6780 103 Avenue, Peace River, AB T8S 0B6  
 Ph: 780.624.2055 Fax: 780.624.2065

We, the undersigned, hereby agree to carry out the Services in accordance with the *Scope of Work* for:

Price: \$ 8900.00  
 GST: \$ 445.00  
 Total: \$ 9345.00

ninety three hundred and forty five dollars  
 (Total in Words)

And agree to complete the work within: (negotiable date) from the date the contract is awarded.

Estimated Start Date: Somewhere July (weather depending)  
 Estimated Completion Date: End of July

Work to be completed by: 6 weeks to complete work

Employee(s)  
 Sub-Trade(s) (Please List): Banadi, Dave for eave throughings

This bid is open to acceptance by the Owner for 35 days after the bid closing time. This Bid and Contract Form, together with and subject to all the provisions of the *Scope of Work* shall, when accepted and executed by the Owner, constitute a binding contract between the Contractor and the Owner.

Executed this 16<sup>th</sup> day of June 20 24

Contractor: Jelke Schippers O/A Northbase Construction  
Business name  
9506 79 Avenue  
Address  
Peace River AB  
T8S 1E6

[Signature]  
Signature of Authorized Representative  
Jelke Schippers (owner)  
Name and Status of Person Signing Above

[Signature]  
Signature of Witness or Corporate Seal

Accepted and executed this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

by an authorized representative of the Owner.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Name and Title

The personal information provided in this Bid and Contract Form is collected under the authority of section 33(c) of the *Freedom Of Information and Protection of Privacy Act*. This information will be used for administrative purposes with respect to the subject project at hand. If you have any questions about the collection, contact the FOIP Coordination, North Peace Housing Foundation, 6780 103 Avenue, Peace River, T8S 0B6 or at 780-624-2055.



**Tender #: MG-24-02**  
**Bid and Contract Form**  
 North Peace Housing Foundation  
 6780 103 Avenue, Peace River, AB T8S 0B6  
 Ph: 780.624.2055 Fax: 780.624.2065

We, the undersigned, hereby agree to carry out the Services in accordance with the *Scope of Work* for:

Price: 12,500.00  
 GST: 625.00  
 Total: 13,125.00

13 thousand 1 hundred twenty five  
 (Total in Words)

And agree to complete the work within: (negotiable date) from the date the contract is awarded.

Estimated Start Date: August July  
 Estimated Completion Date: \_\_\_\_\_

Work to be completed by: 6 weeks to complete work

Employee(s)  
 Sub-Trade(s) (Please List): \_\_\_\_\_

This bid is open to acceptance by the Owner for 35 days after the bid closing time. This Bid and Contract Form, together with and subject to all the provisions of the *Scope of Work* shall, when accepted and executed by the Owner, constitute a binding contract between the Contractor and the Owner.

Executed this \_\_\_\_\_ day of \_\_\_\_\_ 20 24

Contractor: 2326571 AB LTD (DBA FirstChoice Roofing)  
 Business name  
1117 92 St T8S 1P6 AB  
 Address

Alex Lapan  
 Signature of Authorized Representative  
Alex Lapan  
 Name and Status of Person Signing Above

[Signature]  
 Signature of Witness or Corporate Seal

Accepted and executed this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

by an authorized representative of the Owner.

\_\_\_\_\_  
 Signature  
 \_\_\_\_\_  
 Name and Title

\_\_\_\_\_  
 Signature of Witness

The personal information provided in this Bid and Contract Form is collected under the authority of section 33(c) of the *Freedom Of Information and Protection of Privacy Act*. This information will be used for administrative purposes with respect to the subject project at hand. If you have any questions about the collection, contact the FOIP Coordination, North Peace Housing Foundation, 6780 103 Avenue, Peace River, T8S 0B6 or at 780-624-2055.



Tender or Proposal Call Opening  
**North Peace Housing Foundation**  
 6780 103 Avenue, Peace River, AB T8S 0B6  
 Phone: (780) 624-2055 Fax (780) 624-2065

TENDER NO:	<b>MG-24-03</b>	CLOSING TIME:	<b>4:00 PM</b>	DATE:	<b>June 21, 2024</b>
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PROPERTY ADDRESS & PROJECT NO / NAME:	<b>9906 90 Avenue #308 to #313 Peace River, AB. Duplex</b>
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**1. Tender Calls were advertised in the following publications:**

Invitation via email	
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**2. Tender Documents were forwarded to the following contractors and tenders were received as indicated:**

Contractor	Amount of Tender	Remarks
<i>First Choice Roofing</i>	<i>\$29,900<sup>00</sup></i>	<i>Plus GST - non-compliant</i>
<i>Northbase Construction</i>	<i>#32,250<sup>00</sup></i>	<i>Plus GST.</i>

**3. The following were present and witnessed the tender opening as listed:**

Name of Firm	Represented by (Signature)
NORTH PEACE HOUSING	<i>[Signature]</i>
NORTH PEACE HOUSING	<i>DOLE. JACOBSON</i>



**Tender #: MG-24-03**  
**Bid and Contract Form**  
 North Peace Housing Foundation  
 6780 103 Avenue, Peace River, AB T8S 0B6  
 Ph: 780.624.2055 Fax: 780.624.2065

We, the undersigned, hereby agree to carry out the Services in accordance with the *Scope of Work* for:

Price: 29,900  
 GST: 1,495  
 Total: 31,395

Thirty one thousand three hundred ninety five.  
 (Total in Words)

And agree to complete the work within: (negotiable date) from the date the contract is awarded.

Estimated Start Date: August 12, 24  
 Estimated Completion Date: August 23, 24

Work to be completed by: 6 weeks to complete work

Employee(s)  
 Sub-Trade(s) (Please List): \_\_\_\_\_

This bid is open to acceptance by the Owner for 35 days after the bid closing time. This Bid and Contract Form, together with and subject to all the provisions of the *Scope of Work* shall, when accepted and executed by the Owner, constitute a binding contract between the Contractor and the Owner.

Executed this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

Contractor: 232 6571 AB LTD (DBA - First Choice Roofing)  
 Business name  
1117 92 st  
 Address  
Peace River, AB,  
T8S 1P6  
LL  
 Signature of Authorized Representative  
Alex Lopez  
 Name and Status of Person Signing Above

[Signature]  
 Signature of Witness or Corporate Seal

Accepted and executed this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

by an authorized representative of the Owner.

\_\_\_\_\_  
 Signature  
 \_\_\_\_\_  
 Name and Title

\_\_\_\_\_  
 Signature of Witness



**Tender #: MG-24-03**  
**Bid and Contract Form**

North Peace Housing Foundation  
6780 103 Avenue, Peace River, AB T8S 0B6  
Ph: 780.624.2055 Fax: 780.624.2065

We, the undersigned, hereby agree to carry out the Services in accordance with the *Scope of Work* for:

Price: \$ 32,250.00  
 GST: \$ 1,612.50  
 Total: \$ 33,862.50

thirty three thousand eight hundred and sixty two dollars and fifty cents.  
 (Total in Words)

And agree to complete the work within: (negotiable date) from the date the contract is awarded.

Estimated Start Date: Somewhere July (weather depending)  
 Estimated Completion Date: End of July / Early August

Work to be completed by: 6 weeks to complete work

Employee(s)  
 Sub-Trade(s) (Please List): Bawack, Dave for eave throughings.

This bid is open to acceptance by the Owner for 35 days after the bid closing time. This Bid and Contract Form, together with and subject to all the provisions of the *Scope of Work* shall, when accepted and executed by the Owner, constitute a binding contract between the Contractor and the Owner.

Executed this 16<sup>th</sup> day of June 20 24

Contractor: Jelke Schippers O/A Worthbase Construction  
Business name  
9506 79 AVENUE  
Address  
Peace River AB  
T8S 1E6

[Signature]  
Signature of Authorized Representative  
Jelke Schippers  
Name and Status of Person Signing Above

[Signature]  
Signature of Witness or Corporate Seal

Accepted and executed this 21 day of JUNE 20 24  
 by an authorized representative of the Owner.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Name and Title





**Tender #: MG-24-02**  
**Bid and Contract Form**

North Peace Housing Foundation  
6780 103 Avenue, Peace River, AB T8S 0B6  
Ph. 780 624.2055 Fax 780 624 2065

We, the undersigned, hereby agree to carry out the Services in accordance with the *Scope of Work* for:

Price: \$ 8900.00  
GST: \$ 445.00  
Total: \$ 9345.00

ninety three hundred and forty five dollars  
(Total in Words)

And agree to complete the work within (negotiable date) from the date the contract is awarded

Estimated Start Date: Somewhere July (weather depending)

Estimated Completion Date: End of July

Work to be completed by: 6 weeks to complete work

Employee(s)

Sub-Trade(s) (Please List)

Banach, Dave for eave throughings

This bid is open to acceptance by the Owner for 35 days after the bid closing time. This Bid and Contract Form, together with and subject to all the provisions of the *Scope of Work* shall, when accepted and executed by the Owner, constitute a binding contract between the Contractor and the Owner.

Executed this 16<sup>th</sup> day of June 2024

Contractor: Jelke Schippers O/A Northbase Construction

Business name

9506 79 Avenue

Address

Peace River AB

T8S 1E6

Signature of Authorized Representative

Jelke Schippers (owner)

Name and Status of Person Signing Above

Signature of Witness or Corporate Seal

Klebedynski

Accepted and executed this 21 day of June 2024

by an authorized representative of the Owner

Signature

Name and Title

T. Mensse  
Tammy Mensse, CAO

Signature of Witness

IOLE E. VALLES sr.





**Tender #: MG-24-03**  
**Bid and Contract Form**  
 North Peace Housing Foundation  
 6780 103 Avenue, Peace River, AB T8S 0B6  
 Ph 780 624 2055 Fax 780 624 2065

We, the undersigned, hereby agree to carry out the Services in accordance with the *Scope of Work* for:

Price \$ 32,250.00  
 GST: \$ 1,612.50  
 Total \$ 33,862.50

thirty three thousand eight hundred and sixty two dollars and fifty cents.  
 (Total in Words)

And agree to complete the work within (negotiable date) from the date the contract is awarded.

Estimated Start Date: Somewhere July (weather depending)  
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Work to be completed by: 6 weeks to complete work

Employee(s)  
 Sub-Trade(s) (Please List) Bawack, Dave for ease throughings.

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Executed this 16<sup>th</sup> day of June 20 24

Contractor: Jelke Schippers O/A Worthbase Construction  
Business name  
9506 79 Avenue  
Address  
Peace River AB  
T8S 1E6  
Signature of Authorized Representative  
Jelke Schippers  
Name and Status of Person Signing Above

Klebedynski  
Signature of Witness or Corporate Seal

Accepted and executed this 21 day of JUNE 20 24

by an authorized representative of the Owner.

J. Menssa  
Signature  
Tammy Menssa, CAO  
Name and Title

JOEL E. JALLO  
Signature of Witness

The personal information provided in this bid and Contract Form is collected under the authority of section 43(c) of the Freedom of Information and Protection of Privacy Act. This information will be used for administrative purposes with respect to the subject project at hand. If you have any questions about the collection, contact the FOIP Coordinator, North Peace Housing Foundation, 6780 103 Avenue, Peace River, T8S 0B6 or at 780 624-2055.